



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

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MEMORANDUM

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July 31, 2026

FOR : **ATTY. MARCELINO G. VELOSO III**
Undersecretary
Information and Communications Technology Service

WILFREDO E. CABRAL
Undersecretary
Human Resources and Organizational Development

ALBERT JEROME C. ANDRES
Chief Administrative Officer
OIC, Director III
Bureau of Human Resource and Organizational Development

REGIONAL DIRECTORS
ALL OTHERS CONCERNED

FROM : *[Signature]* **ATTY. EDSON BYRON K. SY**
Undersecretary for Finance

SUBJECT : **IMPLEMENTATION OF GSIS GINHAWA SOLAR ENERGY LOAN (GSEL) APDS CODE 1268 AND GINHAWA HEALTH ASSISTANCE LOAN (G-HEALTH) APDS CODE 1269**

In view of the approval of **APDS Code 1268** for the **GSIS Solar Energy Loan (GSEL)** and **APDS Code 1269** for the **Ginhawa Health Assistance Loan (G-HEALTH)**, the following instructions are hereby issued to the following:

a. ICTS - Solutions Development Division

- Integrate APDS Codes 1268 and 1269 into the payroll system for GSEL and G-HEALTH.
- Ensure that deductions that cannot be accommodated in the salary of a DepEd personnel are reflected under "Undeducted Obligations."
- Include notation for GSEL and G-HEALTH under "Undeducted Obligations" that payments must be made over the counter at any GSIS office or Bayad Center nationwide

b. Payroll Services Units/Implementing Units

- Incorporate GSEL and G-HEALTH billings that can be accommodated in the payroll without bumping off existing deductions.
- Ensure that order of deductions is maintained in accordance with applicable guidelines.

c. Regional Directors

- Inform all concerned personnel for proper implementation to ensure compliance with billing, deduction, and payment procedures for GSEL and G-HEALTH.

For information and compliance.